

## Application form for the project „WSPÓLNA PRZYSZŁOŚĆ!”

Project number	FEMA.08.04-IP.01-01HO/23
Program name	European Funds for Mazovia 2021-2027
Priority	European Funds for active integration and development of social and health services in Mazovia
Action number	Socio-professional integration of third-country nationals
Date and time od receipt of the application form	
Application form number	

The project realized by HN Partners Kamil Hańczkiewicz Adrian Nowak spółka cywilna, with Akademia Wiedzy i Rozwoju Emilia Pacholec, co-financed by the European Social Fund Plus as part of European Funds for Mazovia 2021-2027

### Attention!

1. Application form for the project should be completed electronically or by hand legibly and should be signed in the places indicated.
2. If you make a deletion, please initial in (next to the deletion) and then mark the correct answer.
3. Each field of the application form should be completed, and if a given field doesn't apply to the Candidate, you should annotation „-„ or „not applicable” in field.
4. Before submitting the completed application form Candidate should read The Regulations of recruitment and participation in the project „Wspólna przyszłość”. This document is in Project Office (Radom, Żeromskiego 94 street, 26-600) and on the Project website (<https://hnpartners.pl/wspolnaprzyszlosc/>)



Please mark with an „x” and/or complete

<b>Personal data:</b>										
Name										
Surname										
Number PESEL or other ID (if you not have numer PESEL)										
Age										
Sex	<input type="checkbox"/> Woman <input type="checkbox"/> Men									
Education	<input type="checkbox"/> Lower than basic (ISCED 0) <sup>1</sup> <input type="checkbox"/> primary (ISCED 1) <sup>2</sup> <input type="checkbox"/> middle school (ISCED 2) <sup>3</sup> <input type="checkbox"/> secondary school (ISCED 3) <sup>4</sup> <input type="checkbox"/> polycal (ISCED 4) <sup>5</sup> <input type="checkbox"/> higher (ISCED 5-8) <sup>6</sup>									
Contact number										
E-mail										
<b>Nationals:</b>										
<input type="checkbox"/> Poland										
<input type="checkbox"/> Other country European Union:.....										
<input type="checkbox"/> Country outside European Union:.....										
<b>Residential Address (according to Civil Code<sup>7</sup>)</b>										
Voivodeship										
District										
Commune										
City										
Street										
Number building										
Number local										
Zip code										
<b>Correspondence address:</b>										
<input type="checkbox"/> Same as residential address										
<input type="checkbox"/> Other as residential address	City:				Zip code:					

<sup>1</sup> Person who doesn't have primary education A person who does not have primary education, despite having reached the age allowing for obtaining education at that level ISCED 1.

<sup>2</sup> Education completed at the primary school level ISCED 1.

<sup>3</sup> Education completed at the lower secondary school level (gymnasium) ISCED 2

<sup>4</sup> Education completed at the secondary school or basic vocational school level ISCED 3

<sup>5</sup> Education completed at a level higher than secondary school, which is not considered higher education ISCED 4

<sup>6</sup> Complete and finished higher education ISCED 5

<sup>7</sup> According to Article 25 of the Act of April 23, 1964 – Civil Code (Journal of Laws of 2020, item 1740, as amended), "The place of residence of a natural person is the locality in which the person stays with the intention of permanent residence.""



	Street:	Number building:	Number local:
<b>Labor market status:</b>			
<input type="checkbox"/> Employed person <sup>8</sup>			
<input type="checkbox"/> Unemployed person <sup>9</sup>			
Including:			
<input type="checkbox"/> long-term unemployed person <sup>10</sup>			
<input type="checkbox"/> Economically inactive person <sup>11</sup>			
Including:			
<input type="checkbox"/> person studying			
<input type="checkbox"/> person not participating in education or training			
I have been unemployed for over 12 months:			
<input type="checkbox"/> Yes			
<input type="checkbox"/> No			
<b>Mandatory criteria defining membership in the target group:</b>			

<sup>8</sup> An employed person is a person who:

- a) is aged 15 to 89 years and: performs work for which they receive remuneration, derives profits or family benefits from it;
- b) has employment or owns a business but is temporarily not working (due to, e.g., illness, leave, labor dispute, or education/training);
- or
- c) produces agricultural goods, the main part of which is intended for sale or barter.

The following are also considered employed persons:

- a) persons running their own business, i.e., conducting economic activity or activity referred to in Article 5 of the Act of March 6, 2018 – Entrepreneur’s Law (Journal of Laws 2023, item 221, as amended), agricultural holdings, or professional practice, provided one of the following conditions is met:
  - i) the person works in their business, professional practice, or agricultural holding to earn income, even if the enterprise does not make a profit;
  - ii) the person devotes time to running the business, activity referred to in Article 5 of the Entrepreneur’s Law, professional practice, or agricultural holding, even if no sales or services have been realized and nothing has been produced (for example: a farmer performing work to maintain their farm; an architect spending time waiting for clients in their office; a fisherman repairing a boat or fishing nets in order to continue working; persons participating in conferences, conventions, or seminars);
  - iii) the person is in the process of setting up a business, agricultural holding, or professional practice; this includes purchasing or installing equipment, ordering goods in preparation for launching the business.
- A family member who helps without pay is considered employed if their work directly contributes to the economic activity, agricultural holding, or professional practice owned or run by a related member of the same household;
- b) a family member who helps without pay a person running a business, who is recognized as a “self-employed person”;
- c) persons on maternity/parental/childcare leave, as referred to in the Act of June 26, 1974 – Labor Code (Journal of Laws 2023, item 1465), unless they are already registered as unemployed (in which case the unemployed status takes precedence);
- d) students who are employed or run a business;
- e) persons referred to subsidized employment.

<sup>9</sup> An unemployed person is a person who is out of work, ready to take up a job, and actively seeking employment. This definition includes all persons registered as unemployed according to the national definition, even if they do not meet all three criteria mentioned above. Persons eligible for maternity or parental leave who are unemployed under this definition (i.e., not receiving benefits related to the leave) should also be classified as unemployed.

Active job seekers are persons registered with the employment office as unemployed or seeking work, or those not registered but meeting the above criteria — that is, ready to work and actively looking for employment.

<sup>10</sup> An unemployed person registered at the local employment office (PUP) for over 12 months within the last 2 years, excluding periods of internships and adult vocational training.

<sup>11</sup> Economically inactive person – a person who at the given moment is not part of the labor force (i.e., is neither employed nor unemployed). Economically inactive persons include, among others:

- a) full-time students, unless they are already employed (including part-time), in which case they should be classified as employed;
- b) children and youth under 18 years of age who are in education, provided they do not meet the criteria to be classified as unemployed or employed;
- c) doctoral candidates who are not employed at a university, other institution, or enterprise. If a doctoral candidate performs official duties for which they receive remuneration or runs a business, they should be considered employed. If the doctoral candidate is registered as unemployed, they should be counted among the unemployed.



I reside in the project implementation area (in the Mazowieckie Regional region, in the counties of Lipsko, Radom, Zwoleń, Szydłowiec, or in the city of Radom).

☐ Yes

☐ No

I am a person legally residing in Poland.

☐ Yes

☐ No

Document confirming the fulfillment of the criterion:.....

I am a person holding citizenship of a third country, who does not possess citizenship of any EU country, nor Norway, Iceland, Liechtenstein, or Switzerland.

☐ Yes

☐ No

Document confirming the fulfillment of the criterion:.....

I am a person over 15 years old:

☐ Yes

☐ No

### Preferential criteria:

I am a person granted temporary protection following the aggression of the Russian Federation against Ukraine and I attach the decision on granting the UKR status.

☐ Yes

☐ No

☐ Refusal to provide information

I am a person aged 15-29 years.

☐ Yes

☐ No

I'm women:

☐ Yes

☐ No

I have been in Poland for no longer than one year and I attach a document confirming this.

☐ Yes

☐ No

I am an unemployed person and I attach confirmation from the Social Insurance Institution (Zakład Ubezpieczeń Społecznych) / District Labor Office (Powiatowy Urząd Pracy).

☐ Yes

☐ No

I am a person with disabilities<sup>12</sup> and I attach a medical certificate or other document confirming my health condition.

☐ Yes

☐ No

☐ Refusal to provide information

### Additional information:

I am a person of foreign origin<sup>13</sup>

☐ Yes

☐ No

☐ Refusal to provide information

<sup>12</sup> A person with a disability within the meaning of the Act of August 27, 1997, on vocational and social rehabilitation and employment of persons with disabilities (Journal of Laws of 2021, item 573, as amended), as well as a person with mental disorders referred to in the Act of August 19, 1994, on mental health protection (Journal of Laws of 2020, item 685, as amended), i.e., a person holding an appropriate certificate or other document confirming their health condition.

<sup>13</sup> **Persons of foreign origin** are foreigners — any person who does not hold Polish citizenship, regardless of whether they hold citizenship(s) of other countries.



I belong to a national/ethnic minority.<sup>14</sup>

- ☐ Yes  
☐ No  
☐ Refusal to provide information

I am a person experiencing homelessness crisis, affected by exclusion from access to housing, or at risk of homelessness.

- ☐ Yes  
☐ No  
☐ Refusal to provide information

Of my own initiative, I join the project and express my willingness to improve and supplement my skills/qualifications.

- ☐ Yes  
☐ No

.....  
Place and date

.....  
Legible signature of the Candidate or legal  
guardian (in the case of persons aged 15–17)

**Attachments required for the Recruitment Form:**

- For persons holding citizenship of a third country and legally staying in Poland: a document authorizing residence and work, e.g., visa/residence card
- For persons granted temporary protection after the aggression of the Russian Federation against Ukraine: a certificate of PESEL number issuance with UKR status / other document confirming the status
- For persons staying in Poland for no longer than one year: visa/residence permit card/certificate of PESEL number issuance/other proof of length of stay
- For persons professionally inactive: certificate from ZUS / printout from the ZUS PUE system confirming no social security contributions paid
- For unemployed persons: certificate from ZUS / printout from the ZUS PUE system / certificate from the Poviast Labor Office (PUP)
- For persons with disabilities: disability certificate / medical certificate

<sup>14</sup> According to national law, national minorities are the following groups: Belarusian, Czech, Lithuanian, German, Armenian, Russian, Slovak, Ukrainian, and Jewish. Ethnic minorities include: Karaim, Lemko, Roma, and Tatar.



**I, the undersigned, declare my participation in the project "Common Future!" and hereby state that:**

1. I express my willingness to participate in the project titled "Common Future!" and give my consent to participate in the recruitment process.
2. I have read the rules of participation in the above-mentioned project contained in the Recruitment and Participation Regulations of the "Common Future!" project and, in accordance with the requirements, I am eligible to participate in it. I accept the terms of the aforementioned Regulations and undertake to comply with them.
3. I meet the participation criteria of the project, according to the provisions of the Recruitment and Participation Regulations of the "Common Future!" project.
4. I have been informed that the project is co-financed by the European Union under the European Social Fund Plus, as part of the European Funds for Mazovia 2021-2027.
5. I have been informed that submitting the Recruitment Form does not guarantee qualification for participation in the project.
6. I have been informed by the Project Implementer about the possibility to refuse to provide sensitive data.
7. All data contained in this form are true and accurate according to the factual and legal state, and I confirm their truthfulness with my own signature.
8. I am aware that if I submit a false statement resulting in HN Partners Kamil Hańczkiewicz Adrian Nowak civil partnership being obligated to return the funds received to finance my participation in the aforementioned Project, HN Partners s.c. shall have the right to pursue claims against me through civil law proceedings.
9. I have read the information arising from Articles 13 and 14 of Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC.
10. In connection with my participation in the recruitment process for the project titled "Common Future!", I consent to the processing of my personal data. My personal data will be processed solely for the purpose of implementing the "Common Future!" Project, in particular to confirm belonging to the target group, eligibility of expenses, provision of support, monitoring, evaluation, control, audit and reporting, as well as information and promotional activities.
11. At the same time, I commit to promptly inform the Project Implementer about any changes to the data provided in the Application Form.
12. I declare that I have full legal capacity and enjoy full public rights.
13. I have been informed that individual stages of the project implementation may take place in a location different from my place of residence.
14. I commit that in the event of resignation from participation in the project, I will immediately inform the Project Implementer and that I will not interrupt my participation in the project without valid reasons.
15. I consent to completing surveys, interview/questionnaires/tests, and other reporting documents during and after my participation in the project, as well as to participate in evaluation studies.
16. I consent to the unlimited use of photographs and video materials featuring my image by HN Partners s.c. – this consent includes the use, recording, processing, and reproduction of the materials through any media exclusively for non-commercial purposes: promotional, informational, and reporting in relation to the Managing Institution.



I have been informed that the collection and processing of my personal data contained in this form is carried out in accordance with Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation) (Official Journal of the EU L 119 of 04.05.2016, p. 1, as amended), hereinafter referred to as "GDPR," as well as the Act of 10 May 2018 on the protection of personal data, for the purposes necessary to conduct recruitment within the project "Common Future!"

.....  
Place and date

.....  
Legible signature of the Candidate or legal  
guardian (in the case of persons aged 15–17)